



INTERNATIONAL EDUCATION

YORK CATHOLIC DISTRICT SCHOOL BOARD

YCDSB International Education Program

REFUND POLICY:

- The application fee is non-refundable.
- There will be **no refund** of tuition fee after a Letter of Acceptance has been issued, if the student withdraws for any reason.
- There will be **no refund** of tuition fee if the student is found in violation of school regulations and asked to withdraw from the school.
- There will be **no refund** of tuition fee if the student changes immigration status during the school year. For instance, students who become permanent residents or landed immigrants of Canada after tuition fee is paid will not be eligible for a refund.
- Transfer of tuition fees from a student applicant to a sibling or other applicant is not permitted.
- If a Study Permit is denied, the original letter of rejection from Immigration, Refugees & Citizenship Canada and the original Letter of Acceptance must be presented to the Admissions Office. The impacted student's parents may request either a deferral of the application & fees to a subsequent term/semester (with an intention to re-apply for a Study Permit at a later date) or a refund. Requests for deferral are subject to approval by school Administration. If a refund is requested, the tuition fee will be refunded less a \$500.00 administration fee. The initial application fee and wire transfer fee are non-refundable. Monies eligible for reimbursement are returned to a parent of the student applicant.
- Processing time for refunds is approximately 6-8 weeks from the time of receipt of complete documentation.

